

Setting up a new account for iPhone

- **Select settings**

1. Start by selecting the settings icon from your home screen.



- **Select Mail**

2. Select "**Mail, Contacts, Calendars**" from the menu:



- **Select Add Account**

3. Select "**Add Account...**" from the menu:



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- **Select Other**
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4. Select "**Other**" from the menu:



- **Select Add Mail Account**
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5. Select "Add Mail Account" from the list:



- **Enter your account information**

6. Enter all the relevant details as in the screen below and select "**Next**":



The screenshot shows a 'New Account' dialog box with a 'Cancel' button on the left and a 'Next' button on the right. The main content area contains four input fields: 'Name' with the placeholder text 'Name Surname', 'Address' with the placeholder text 'you@your-domain.com', 'Password' with ten dots representing a masked password, and 'Description' with the placeholder text 'Yourdomain'.

- **Select IMAP**

Select "**IMAP**" from the top of the screen:



The screenshot shows the 'New Account' dialog box with 'Cancel' and 'Next' buttons. Below the header, there are two large, rounded rectangular buttons: 'IMAP' (highlighted in blue) and 'POP' (in a light gray color).

- **Configure Incoming Server**

7. Scroll down to "**Incoming Mail Server**" and enter all the relevant details as in the screen below and select "**Next**":

The screenshot shows a dialog box titled "New Account" with "Cancel" and "Next" buttons. The "Incoming Mail Server" section contains three input fields: "Host Name" with the value "pop.your-domain.com", "User Name" with the value "you@your-domain.com", and "Password" which is masked with ten dots.

- **Configure Outgoing Server**

8. Scroll down to "**Outgoing Mail Server**" and enter all the relevant details as in the screen below and select "**Next**":

The screenshot shows a dialog box titled "New Account" with "Cancel" and "Next" buttons. The "Outgoing Mail Server" section contains three input fields: "Host Name" with the value "smtp.your-domain.com", "User Name" with the value "you@your-domain.com", and "Password" which is masked with ten dots.

- **Select Yes**

9. When prompted with the below pop up message. Select "**Yes**":



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- **Select Save**
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10. You will then be prompted to "**Save**" or "**Edit**", you can select "**Save**".



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- **You have completed your account setup**
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Congratulations, you have now successfully configured your email account on your iPhone.