

# Setting up a new account for Android Samsung

## Add a new email account

Launch your mail application

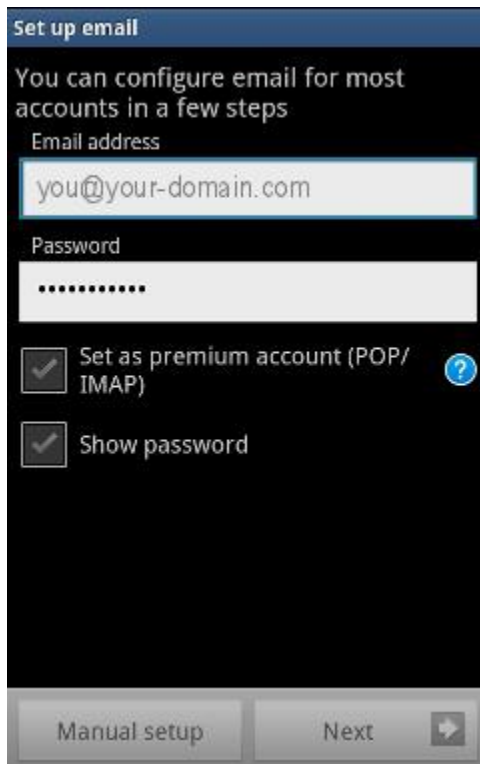
1. Start by selecting the mail icon from your applications screen.



## Add a new email account

Setup email


2. Enter the email address and email password as per the screen below and select "**Manual Setup**":

A screenshot of an Android phone's 'Set up email' screen. The screen has a dark background with white text. At the top, it says 'Set up email' in a blue header. Below that, it says 'You can configure email for most accounts in a few steps'. There are two input fields: 'Email address' with the text 'you@your-domain.com' and 'Password' with a masked password '.....'. Below the password field, there are two checkboxes: 'Set as premium account (POP/IMAP)' with a blue question mark icon, and 'Show password'. At the bottom, there are two buttons: 'Manual setup' and 'Next' with a right arrow icon.

## Add a new email account

Incoming server settings

3. Ensure the User Name field is the full email address, enter all the relevant details as per the screen below and then select "**Next**":



The screenshot shows the 'Incoming server settings' screen. It features a dark blue header with the title 'Incoming server settings'. Below the header are several input fields: 'User name' with the text 'you@your-domain.com', 'Password' with a masked field of dots, 'IMAP server' with 'mail.your-domain.com', 'Security type' with a dropdown menu set to 'None', 'Port' with '143', and 'IMAP path prefix' with 'Optional'. At the bottom is a grey button labeled 'Next'.

### Add a new email account

Outgoing server settings

4. Enter all the relevant details as in the screen below and then select "Next":

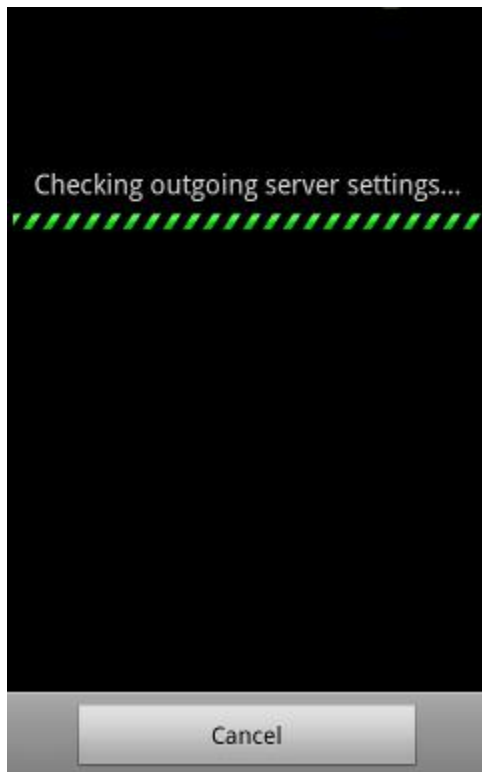


The screenshot shows the 'Outgoing server settings' screen. It features a dark blue header with the title 'Outgoing server settings'. Below the header are several input fields: 'SMTP server' with 'smtp.your-domain.com', 'Security type' with a dropdown menu set to 'None', 'Port' with '587', a checked checkbox for 'Require sign-in', 'User name' with 'you@your-domain.com', and 'Password' with a masked field of dots. At the bottom is a grey button labeled 'Next'.

### Add a new email account

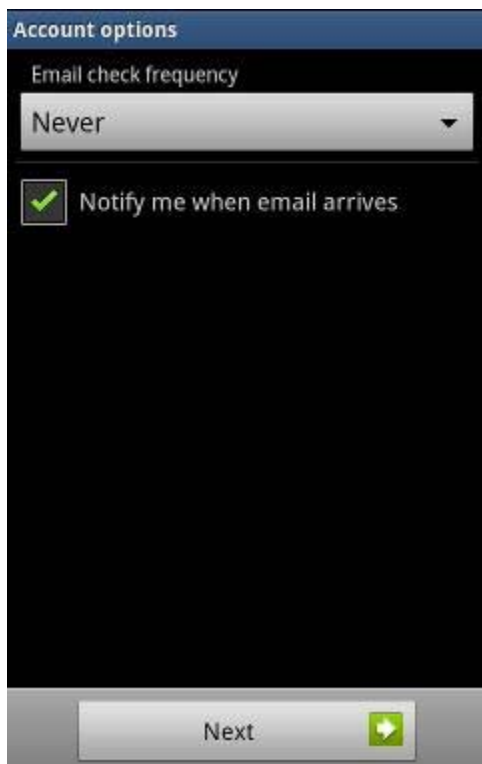
Checking outgoing server settings...

5. Wait while your settings are tested:



**Add a new email account**  
Account options

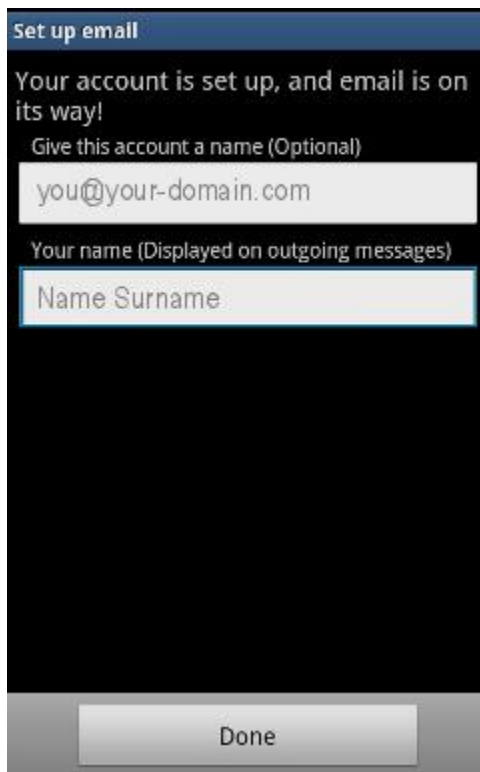
6. Adjust the additional Account Options as needed:



**Add a new email account**

## Additional setup

7. Specify an **optional** account name (for your reference only), and enter the name you wish to be displayed on outgoing mail, then select "**Done**":



Set up email

Your account is set up, and email is on its way!

Give this account a name (Optional)

you@your-domain.com

Your name (Displayed on outgoing messages)

Name Surname

Done

## Add a new email account

### Complete Setup

8. The account has been set up successfully and your messages will now be downloaded.